Thesis Defense Procedure

- The CHC representative convenes the thesis committee. Should the Primary Thesis Advisor wish, s/he presides over the defense. Should the Primary Thesis Advisor prefer it, the CHC representative presides.

- The presider introduces the student (and other members of the Thesis Defense Committee) and gives a brief overview of defense procedure. The defense should take approximately one hour.

- The student presents for approximately 20 minutes. In appropriate circumstances, the length of the presentation may be extended or shortened by prior consent of the committee.

- Questions posed by the Thesis Defense Committee follow.

- Time permitting, and at the discretion of the presider, the presider invites questions from the audience.

- After the defense, the presider excuses the student and audience to allow the Committee members to deliberate and evaluate the thesis. Evaluation categories and guidelines will be provided by the CHC representative.

- The Primary Thesis Advisor calls the student back into the room and informs him or her of the committee's decision.

- After the defense, the student makes final revisions to the thesis as requested by the committee and prepares the final thesis archival copies for submission to the Academic Thesis Coordinator.