



# ROBERT D. CLARK HONORS COLLEGE

## Temporary Withdrawal Form

**DEADLINE: Last day to register for classes for the term in which you are temporarily withdrawing.**

Name \_\_\_\_\_ Student ID \_\_\_\_\_  
Last First Middle

Email \_\_\_\_\_ Phone \_\_\_\_\_

Permanent Mailing Address \_\_\_\_\_  
 \_\_\_\_\_

Last Enrolled: \_\_\_\_\_ Anticipated Return: \_\_\_\_\_  
Term Year Term Year

Please cite reason(s) for temporary withdrawal below:

- Overseas Study (Location): \_\_\_\_\_
- Financial (Speak with the Director or Business Manager)
- Medical     Personal     Other: \_\_\_\_\_

### CLARK HONORS COLLEGE TEMPORARY WITHDRAWAL POLICY

**THIS PROCESS MUST BE COMPLETED BY THE LAST DAY TO REGISTER CLASSES FOR THE TERM YOU WANT THE RESOURCE FEE TO BE WAIVED.** The Resource Fee may be waived while a student is enrolled in an Overseas Study program; however, students must notify the CHC Office of their overseas study by way of this form in order for the fee waiver to apply. Resource Fees will not be waived if Clark Honors College students are on campus, but not enrolled in HC courses. Resource Fees will not be refunded for terms preceding temporary withdrawal. For current Resource Fee Terms and Conditions, please refer to the original letter which was mailed to you upon your admission to Clark Honors College or the CHC website <[honors.uoregon.edu/admissions/expenses](http://honors.uoregon.edu/admissions/expenses)>.

My signature below indicates that I have read the above and understand my responsibilities. I will contact the CHC Office in writing upon my return so that my file can be reactivated for academic and advising purposes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please turn in the completed form to 320 Chapman Hall or mail it to the following address:  
 Robert D. Clark Honors College, 1293 University of Oregon, Eugene, OR 97403-1293

<p><b>For Office Use Only – Temp. Withdrawal</b></p> <p>____ Verified Registration Status (enrolled?):        _____</p> <p>____ Recorded in Student Status Log</p> <p>____ Effective W/D Term _____</p> <p>____ Effective Return Term _____</p>	<p>Fee \$ _____</p> <p>____ Fee List Updated _____</p> <p>____ Fee Updated in BANNER</p> <p style="margin-left: 20px;"><input type="checkbox"/> fee refunded _____</p> <p style="margin-left: 20px;"><input type="checkbox"/> fee not refunded</p> <p>____ CHC Scholarship adjusted:        _____</p> <p>____ Fee reinstated &amp; scholarship        adjusted on return: _____</p>
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