

**Title:** Student Employee, Global Health Minor Program

**Effective Date:** 10/8/2019

**Department:** OCIAS (Oregon Consortium for International and Area Studies)

**Institution:** University of Oregon

**Supervisor:** Kristin Yarris

**Supervisor's title and phone number:** Global Health Program Director, 541-346-1363

**Program Information:** The Global Health minor program is an interdisciplinary undergraduate minor housed under the Department of International Studies/OCIAS at UO. We seek an undergraduate student employee to assist with program activities related to the GH minor during the 2019-20 academic year. Specific activities may include: developing content for program website, updating website, event planning following the OCIAS procedures, designing communications materials (brochures, flyers, etc.), outreach to students, developing a blog and blog content, attending GH program meetings as needed, and other administrative activities. Event planning will be done in accordance with OCIAS policy, and under the supervision of OCIAS staff. Website updates and other program activities will involve working as a team or with oversight by OCIAS staff, including the Undergraduate Coordinator.

**Purpose of Position:** The Global Health Student Employee will further the academic mission of the Global Health minor program.

**Position Specifics:** The position(s) will require someone who works well independently, is highly organized and motivated, and is connected to global health activities at UO. Preferably, the student is a Global Health minor (or planning to pursue the minor). The position(s) requires excellent written and oral communication skills and familiarity with wordpress, Excel, and social media platforms used by UO students. The position is anticipated to dedicate up to three hours per week – up to 90 total hours during the 2019-2020 academic year (Sept. 16, 2019-June 15, 2020), payable at \$14 per hour.

**To Apply:** Send a brief letter of interest (no more than one page) addressed to Kristin Yarris, Global Health Program Director, outlining your interest and skills, and accompanied by your C.V. or resume to: [keyarris@uoregon.edu](mailto:keyarris@uoregon.edu). Please put “GH Work-Study Position” in the email subject line.

**Deadline: Oct. 2, 5:00pm PST.**

*EO/AA/Veterans/Disability institution committed to cultural diversity.*