



Thesis Quick Sheet #8: Quarterly Thesis Deadlines

FALL TERM THESIS DEADLINES

The completed **Thesis Evaluation Form** is due to the Academic and Thesis Programs Manager (Miriam Alexis Jordan) as soon as your Thesis Defense Committee is identified and the defense date, time and place are confirmed—but *no later than ten (10) days before the scheduled defense*. Your final thesis draft must be in your committee members' hands, and to the Academic and Thesis Programs Manager, ten (10) days, but no later than seven (7) days, before the defense. *All forms are found in [Canvas](#).*

- **Friday of Week Four (Fall Term)**—Last day to schedule a thesis defense for Fall Term
- **Wednesday of Week Nine (Fall Term)**—All thesis defenses must be completed by this date
- **Thursday of Week Ten at Noon (Fall Term)**—Final Electronic Archival Copy of the Thesis (in Word) and accompanying paperwork are due to the Academic and Thesis Programs Manager.
 - SUBMIT ELECTRONICALLY (mjordan@uoregon.edu):
 - The Final Electronic Archival Copy (in MS Word) of your Thesis
 - Graduation Questionnaire
 - Graduation Final Information Form
 - Thesis Envelope Cover Sheet
 - UO Libraries Scholars' Bank Contribution Permission Form (unless you wish to "opt out")
 - SUBMIT HARD COPY to the CHC main office, McArthur Court:
 - **One (1) archival copy of your Abstract Page on 25% cotton paper or better** (signed by your Primary Thesis Advisor) inside a 9" x 12" manila envelope, with a completed **Thesis Envelope Cover Sheet** scotch-taped **on all four sides of the form to the outside of the envelope**.

WINTER TERM THESIS DEADLINES

The completed **Thesis Evaluation Form** is due to the Academic and Thesis Programs Manager (Miriam Alexis Jordan) as soon as your Thesis Defense Committee is identified and the defense date, time and place are confirmed—but *no later than ten (10) days before the scheduled defense*. Your final thesis draft must be in your committee members' hands, and to the Academic and Thesis Programs Manager, ten (10) days, but no later than seven (7) days, before the defense. *All forms are found in [Canvas](#).*

- **Friday of Week Four (Winter Term)**—Last day to schedule a thesis defense for Winter Term
- **Friday of Week Nine (Winter Term)**—All thesis defenses must be completed by this date
- **Friday of Week Ten at Noon (Winter Term)**—Final Electronic Archival Copy of the Thesis (in Word) and accompanying paperwork are due to the Academic and Thesis Programs Manager.
 - SUBMIT ELECTRONICALLY (mjordan@uoregon.edu):
 - The Final Electronic Archival Copy (in MS Word) of your Thesis
 - Graduation Questionnaire
 - Graduation Final Information Form
 - Thesis Envelope Cover Sheet
 - UO Libraries Scholars' Bank Contribution Permission Form (unless you wish to "opt out")
 - SUBMIT HARD COPY to the CHC main office, McArthur Court:
 - **One (1) archival copy of your Abstract Page on 25% cotton paper or better** (signed by your Primary Thesis Advisor) inside a 9" x 12" manila envelope, with a completed **Thesis Envelope Cover Sheet** scotch-taped **on all four sides of the form to the outside of the envelope**.

SPRING TERM THESIS DEADLINES

The completed **Thesis Evaluation Form** is due to the Academic and Thesis Programs Manager (Miriam Alexis Jordan) as soon as your Thesis Defense Committee is identified and the defense date, time and place are confirmed—but *no later than ten (10) days before the scheduled defense*. Your final thesis draft must be in your committee members' hands, and to the Academic and Thesis Programs Manager, ten (10) days, but no later than seven (7) days, before the defense. *All forms are found in [Canvas](#).*

- **Friday of Week Two (Spring Term)**—Last day to schedule a thesis defense for Spring Term
- **Friday of Week Nine (Spring Term)**—All thesis defenses must be completed by this date
- **Thursday of Week Ten at Noon (Spring Term)**—Final Electronic Archival Copy of the Thesis (in Word) and accompanying paperwork are due to the Academic and Thesis Programs Manager.
 - SUBMIT ELECTRONICALLY (mjordan@uoregon.edu):
 - The Final Electronic Archival Copy (in MS Word) of your Thesis
 - Graduation Questionnaire
 - Graduation Final Information Form
 - Thesis Envelope Cover Sheet
 - UO Libraries Scholars' Bank Contribution Permission Form (unless you wish to "opt out")
 - SUBMIT HARD COPY to the CHC main office, McArthur Court:
 - **One (1)** archival copy of your Abstract Page **on 25% cotton paper or better** (signed by your Primary Thesis Advisor) inside a 9" x 12" manila envelope, with a completed **Thesis Envelope Cover Sheet** scotch-taped **on all four sides of the form to the outside of the envelope**.